

# Responsible Purchasing Policy

Purchases represent over 50% of the turnover of Eiffage. Suppliers and subcontractors are a component of the Group's value, both now and in the future. They are a factor in its capacity for innovation, participate in the implementation of sustainable development and contribute to the conducting of its operations. Preserving and growing this 'supplier capital' is at the heart of Eiffage's concerns.

The Eiffage Responsible Purchasing Policy seeks to challenge and promote the improvement of our purchasing practices.

## **RESPONSIBLE STAKEHOLDERS WHO SHARE THE SAME VALUES**

### **The Eiffage Charter of purchasing commitments**

The Eiffage Charter of purchasing commitments forms part of the ethics section of the Eiffage Risk Control frame of reference, by highlighting certain specific aspects.

It also forms part of the framework of external commitments made by the Eiffage Group, especially the United Nations Global Compact and the inter-company mediation charter.

It defines the rules of conduct and ethical standards, whereby everyone must demonstrate the greatest integrity and avoid any situation of conflict of interest.

These rules apply to all colleagues responsible for purchasing, whether direct or indirect, as their main activity or under a time-sharing arrangement.

It covers relations with the suppliers of goods and services, with service providers and subcontractors referred to hereinafter under the generic umbrella term of "suppliers".

### **Committed suppliers and subcontractors**

Eiffage works with listed suppliers and subcontractors who respect the values and commitments of Eiffage. In particular, suppliers make a commitment within framework agreements to respect the requirements of the Global Compact.

Eiffage wishes to give priority to suppliers and subcontractors who share its environmental and societal concerns, and in particular those who take steps to reduce their ecological footprint and protect biodiversity, and those who take into account inclusion and disability.

Eiffage evaluates the commitment of suppliers and subcontractors through a CSR assessment when listing and renewing framework agreements.

### **Sustainable relations**

Eiffage concludes contracts with sound companies, by minimising mutual exposures to situations of financial or technical dependence which might have a negative impact on its business.

Eiffage prefers long-term relations with suppliers and subcontractors, by promoting multi-annual contracts when possible, which make it possible to create partnerships founded on economic performance and support for the environmental and/or societal challenges.

Eiffage develops progress plans, as soon as sufficient maturity has been reached, which ensure sustainable economic performance and the achievement of quantified Sustainable Development objectives.

## **PROFESSIONALISATION AS A VEHICLE FOR PROGRESS**

One of the key challenges of the purchasing function is to develop and disseminate good practices. Understanding the sustainable development expectations and requirements with regard to purchasing is a necessity for all Eiffage employees.

### **Training**

Eiffage's ambition with regard to Sustainable Development requires assimilation of these challenges by purchasers and their organisation at all stages of the process.

Training is a key factor in developing these skills. A training course is thus defined by the Purchasing department.

### **Innovation**

The Purchasing department defines, with the branches, the most suitable procedures for understanding, promoting and implementing supplier and subcontractor innovations. The Purchasing department coordinates sharing, at product and management practices level.

## **AREAS OF FOCUS**

### **Sourcing which is moving towards SMEs and local stakeholders**

Supplier and subcontractor contracts are listed and allocated with the concern of contributing to the taking into account of local and regional expertise and stakeholders (SMEs, local agencies of national suppliers, etc.).

### **Committed purchasing**

Each branch determines the measures which makes the most sense in the fields of inclusion, disability and use of the Protected Workers sector.

Each branch seeks to purchase products and services that respect the environment and the health of the employees and undertakes to minimise the carbon footprint of its purchases.

The economic component is an essential factor and its assessment goes beyond mere price. The purchasing teams work on a global cost approach as soon as modelling is possible.

The objectives are defined at the level of each branch in accordance with the Sustainable Development plan of each branch.

## **PURCHASING GOVERNANCE**

The Eiffage Purchasing department defines and manages the relevant purchasing activities, at the most local level. It guarantees the roll-out of the responsible purchasing policy and defines its objectives in line with the Sustainable Development plan.

It promises a homogeneous progression of all aspects of the management of sustainable purchases (purchasing maturity, information system, conduct, etc.) and consolidates measures by ensuring their consistency and global relevance with regard to the expectations of the operational managers, functional and general departments, as well as internal and external stakeholders.

The Purchasing department disseminates the methods and tools suitable for supporting and promoting the achievement of its objectives, and ensures the support measures necessary for sustainable action, both in terms of tools and processes and developing the skills of the purchasers.

The Eiffage Responsible Purchasing Policy is guided through indicators explaining the group's commitments and reflecting the maturity of the purchasing practices.

Jean-Luc BARAS

Eiffage CPO